

# Cabinet



SOUTH  
KESTEVEN  
DISTRICT  
COUNCIL

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Tuesday, 3 December 2024 at 2.00 pm  
Council Chamber - South Kesteven House, St. Peter's  
Hill, Grantham. NG31 6PZ

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**Cabinet Members:** Councillor Ashley Baxter, Leader of the Council (Chairman)  
Councillor Paul Stokes, Deputy Leader of the Council (Vice-Chairman)

Councillor Rhys Baker, Cabinet Member for Environment and Waste  
Councillor Richard Cleaver, Cabinet Member for Property and Public Engagement  
Councillor Phil Dilks, Cabinet Member for Planning  
Councillor Philip Knowles, Cabinet Member for Corporate Governance and Licensing  
Councillor Virginia Moran, Cabinet Member for Housing  
Councillor Rhea Rayside, Cabinet Member for People and Communities

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## Agenda

This meeting can be watched as a live stream, or at a later date, [via the SKDC Public-I Channel](#)

- 1. Apologies for absence**
- 2. Disclosure of Interests**
- 3. Minutes of the previous meeting** (Pages 5 - 13)  
Minutes of the meeting held on 5 November 2024.
- Items for recommendation to Council**
- 4. Council Tax Base 2025/26** (Pages 15 - 20)  
To recommend the Council Tax Base for the financial year 2025/26.

## Items for Cabinet Decision: Key

**5. Award of Contract - Guildhall Arts Centre Pantomime** (Pages 21 - 24)  
To award a contract to the successful bidder following a compliant procurement exercise

**6. Award of Contract - Security Services** (Pages 25 - 28)  
A compliant procurement process has been undertaken to identify a preferred supplier to satisfy the Council's security requirements. This report seeks Cabinet approval to award a contract to the successful contractor.

**7. Contract Award for Ventilation Services in the Council's Housing Stock** (Pages 29 - 32)  
To seek approval to enter into a contract with Envirovent for the provision of the installation and maintenance of ventilation systems in dwellings owned by South Kesteven District Council.

**8. Contract Award for Void Repair Works** (Pages 33 - 52)  
To approve the award of contracts to Foster Property Maintenance Limited and Gratton Construction Limited for the provision of void property repair work to Council owned housing stock. The contracts would be awarded for an initial period of 3 years with an option to extend for a further 1 year plus 1 year.

## Items for Cabinet Decision: Non-Key

**9. Finance Update Report: April - September 2024** (Pages 53 - 68)  
To present the Council's forecast 2024/25 financial position as at end of September 2024.  
The report covers the following areas:

- General Fund Revenue Budget
- Housing Revenue Account Budget
- Capital Programmes – General Fund and Housing Revenue Account
- Reserves overview – General Fund and Housing Revenue Account

**10. Discretionary Council Tax Payment Policy 2025/26** (Pages 69 - 82)  
To provide an update with regards to Discretionary Council Tax Payment (DCTP) expenditure and to approve the policy for the administration of Discretionary Council Tax Payments for 2025/26.

**11. Discretionary Housing Payment Policy 2025/26** (Pages 83 - 96)  
To provide an update with regards to Discretionary Housing Payment (DHP) expenditure and to approve the policy for the administration of Discretionary Housing Payments for 2025/26.

**12. Ropsley Conservation Area Appraisal** (Pages 97 - 146)  
Section 71 of the same Act requires local planning authorities to formulate and publish proposals for the preservation and enhancement of any parts of their area that are designated as conservation areas. The Cabinet report is seeking approval of consultation on the Ropsley Conservation Area boundary amendment; and the Ropsley Conservation Area Appraisal

**13. Aslackby Conservation Area Appraisal** (Pages 147 - 192)  
Section 71 of the same Act requires local planning authorities to formulate and publish proposals for the preservation and enhancement of any parts of their area that are designated as conservation areas. The Cabinet report is seeking approval of consultation on the Aslackby Conservation Area boundary amendment; and the Aslackby Conservation Area Appraisal.

## **Matters Referred to Cabinet by the Council or Overview and Scrutiny Committees**

**14. Venue Hire and External Speaker Policy** (Pages 193 - 206)  
The purpose of this report is to seek the approval by Cabinet of the draft Venue Hire and External Speaker policy. The introduction of this policy will ensure the Council's continued compliance with the Prevent Duty.

**15. Grantham Market Place Footfall Activity Report** (To Follow)  
To inform members of the progress made to increase footfall in the vicinity of the Marketplace and wider town centre for the duration of the Future High Street programme, and the policy of deployment for additional funding as agreed at the Council Annual General Meeting on 23 May 2024.

**16. Expansion of the Bulky Waste Collection Service** (Pages 207 - 212)  
To provide an overview of the opportunities and associated risks of expanding the current bulky waste collection service. The bulky waste collection service is experiencing persistent high demand, and this report highlights the financial viability of introducing an additional vehicle and crew.

### **Items for information**

**17. Cabinet Forward Plan** (Pages 213 - 223)  
This report highlights matters on the Cabinet's Forward Plan.

**18. Exclusion of the Public and Press**  
It is likely that the press and public will be excluded during discussion of the following agenda item because of the likelihood that information that is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended) would be disclosed to them.

**19. Lease at Unit 2, The Picture House, St Catherine's Road, Grantham** (Pages 225 - 234)  
To consider whether or not to sign off the lease agreement.